



2018-2019

# academies

the fast track to your career!

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# academy calendar

## The following calendar lists the beginning dates of the state ACSA academies offered for the 2018-2019 academy year.

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curriculum &  
instructional leaders

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iLearn, iLead, iTech

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superintendents

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the clear administrative  
credential program

## August 2018

10-11	Special Education	Redwood City
17-18	C & I Leaders	Rancho Cordova
17-18	Leading Continuous Improvement to Support LCAP Implementation	Ontario
17-18	Special Education	Pomona
17-18	Special Education	Sacramento
24-25	C & I Leaders	Visalia
24-25	Leading Continuous Improvement to Support LCAP Implementation	Bakersfield
24-25	Leading Continuous Improvement to Support LCAP Implementation	Sacramento
24-25	Special Education	Bakersfield

## September 2018

7-8	C & I Leaders	Costa Mesa
7-8	School Business	Tracy
7-8	Superintendents	Sacramento
7-8	Superintendents	Salinas
14-15	English Language Learner	Lake Balboa
14-15	Equity Leaders	Elk Grove
14-15	Personnel Administrators	Danville
14-15	Personnel Administrators	El Centro
14-15	Personnel Administrators	Los Alamitos
14-15	Principals	Bakersfield
14-15	Principals	Pleasant Hill
14-15	Superintendents	Oceanside
21-22	C&I Leaders	San Diego
21-22	Personnel Administrators	Azusa
21-22	Personnel Administrators	Visalia
21-22	Pupil Services	Walnut Creek
21-22	Superintendents	Whittier
22	iLearn, iLead, iTech	Norco
28-29	Personnel Administrators	Burlingame
28-29	Pupil Services	Ontario

## October 2018

12-13	Personnel Administrators	Ontario
12-13	School Business	San Bernardino
19-20	Principals	Region 1
19-20	School Business	San Luis Obispo

## November 2018

16-17	Principals	Ontario
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## January 2019

26	iLearn, iLead, iTech	Yuba City
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for your  
information

Visit [www.acsa.org/academies](http://www.acsa.org/academies) to select the academy of your choice and register online. You will also find information for additional academy locations added since the publication of this catalog!

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## Burlingame

1575 Bayshore Highway · Burlingame, CA 94010  
tel 650.692.4300 · 800.608.2272 · fax 650.692.6858

## Ontario

3602 Inland Empire Blvd., Suite A-230 · Ontario, CA 91764  
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## Sacramento

1029 J Street, Suite 500 · Sacramento, CA 95814  
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## Find us online:

**Web site:** [www.acsa.org](http://www.acsa.org)

**Facebook:** [www.facebook.com/acsafans](http://www.facebook.com/acsafans)

**Twitter:** @ACSA\_Info

**Instagram:** ACSA\_Info

**YouTube:** [www.youtube.com/acsaorg](http://www.youtube.com/acsaorg)

acsa  
locations

# the mission of acsa...

The mission of the Association of California School Administrators, the driving force of education in California and beyond, is to ensure the creation of communities of learning and teaching that serve both the aspirations of individual students and the greater good of society, through this unique and indispensable coalition distinguished by:

- **bold and authoritative advocacy;**
- **dedication to the highest personal and professional ethics;**
- **inspirational networks of discovery and sharing of knowledge;**
- **mutual commitment to excellence; and**
- **universal accessibility to learning.**

acsa  
is your  
career  
partner!

The Association of California School Administrators provides a full range of academies, in eleven leadership specializations, to meet your needs as a school administrator, confidential employee or classified manager. Because ACSA represents all members of the district management team, we can help you build the administrative and leadership skills needed in your current job, while preparing you to take advantage of career advancement opportunities.

ACSA's job-specific academies provide a solid foundation in the application of leadership and management fundamentals for administrators who are new to advanced leadership positions or aspiring to the same. The academies are seen as the "fast track" into your career as a superintendent, principal, business manager, curriculum and instruction or personnel administrator, special education/pupil services director, confidential employee or classified manager. We invite you to take advantage of these exceptional high quality professional learning opportunities as ACSA continues to innovate to better meet your needs.

The academies are designed around the California Professional Standards for Educational Leaders (CPSEL) and the standards for the California Commission on Teacher Credentialing's (CTC) Professional Clear Administrative Services Credential (CASC) program. The ACSA Clear Administrative Credential Program is CTC-approved (see additional information on page 29).

## Benefits of academy participation

Academies offer a number of distinctive professional learning benefits including:

- Sustained, job-embedded professional learning that is supported by extensive materials and resources, and extended professional networking.
- Completing the School Business Academy 10-weekend program meets the requirements of Module I for Chief Business Officer certification from the California Association of School Business Officials (CASBO).
- Academy hours, if pre-approved by the credentialing program leadership and documented on the individualized induction plan (IIP), may be included in the clear administrative credential candidate's professional development plan (see additional credentialing information on page 5).

Note: Academies are not an independent clear administrative services credential pathway.

Academies range in duration from 30 to 100 hours and are offered in a variety of formats (see individual academy descriptions for additional details).

**REGISTER  
ONLINE AT:**  
[www.acsa.org/academies](http://www.acsa.org/academies)

## Academy Specializations

Academy Name	Blended Learning	30 hours	70 hours	80 hours	100 hours
Curriculum & Instructional Leaders				✓	
English Language Learner			✓		
Equity Leaders			✓		
iLearn, iLead, iTech	✓		✓		
Leading Continuous Improvement to Support LCAP Implementation	✓	✓			
Personnel Administrators			✓		
Principals			✓		
Pupil Services			✓		
School Business					✓
Special Education			✓		
Superintendents			✓		

- 70- to 100-hour academies are offered as seven to ten Friday evening/all-day Saturday meetings for 10 hours per academy weekend.
- The 30-hour academy is offered in a blended learning format and convenes for one weekend a month from August through October 2018: weekends #1 and #3 meet for two in-person day-long meetings, weekend #2 meets for two three-hour online sessions.
- The iLearn iLead iTech Academy is offered in a blended learning format over an approximate three-month period. The academy meets in-person four times. Participants complete job-aligned assignments online between class meetings.

## Ongoing academy innovation

The academy program brings new opportunities for enhancing job-embedded professional learning:

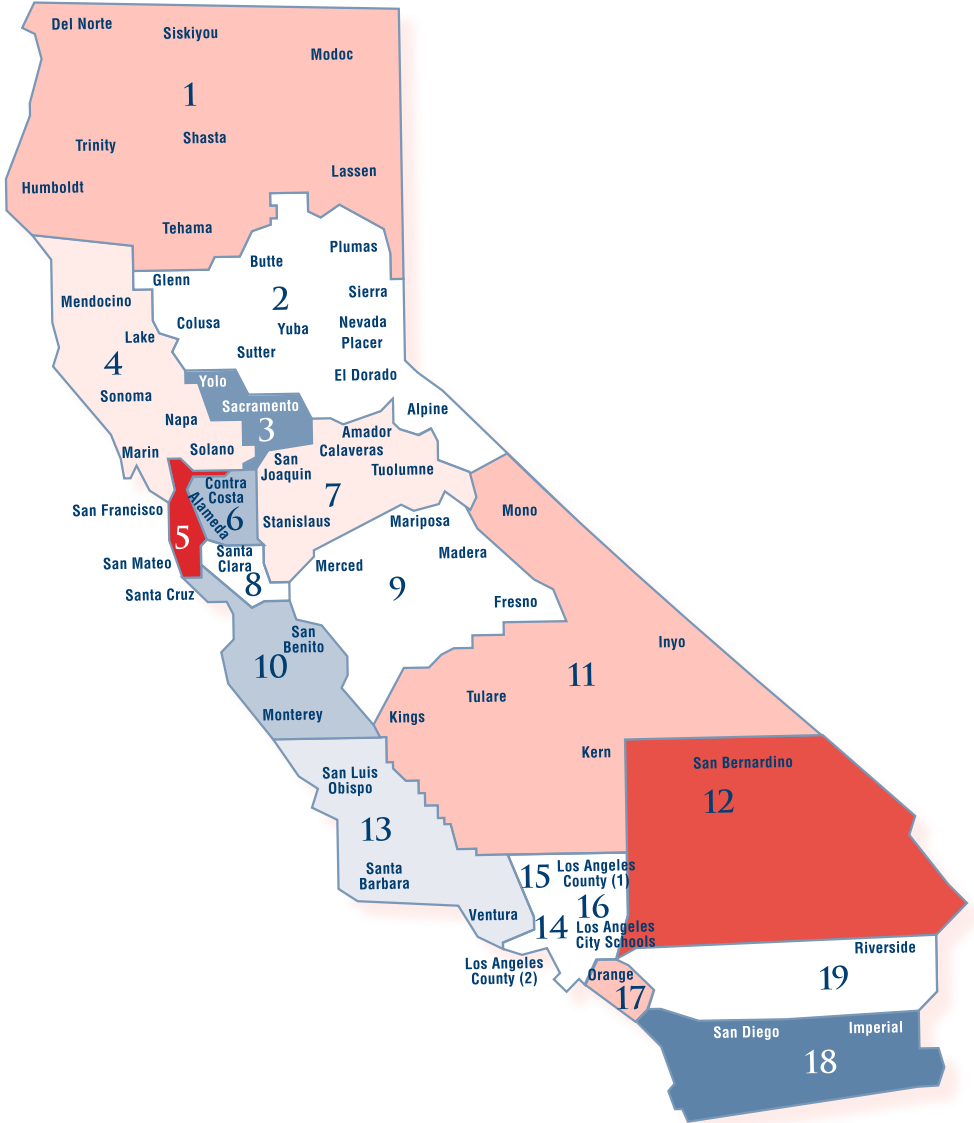
- The new English Language Learner Academy, developed under the leadership of ACSA's Curriculum, Instruction & Accountability Council, will debut in Region 16.
- The iLearn iLead iTech Academy has been redesigned from the former Innovative Technology Academy to add an additional in-person meeting and focus the scope of online work to 8 to 10 hours between in-person meetings.
- The Leading Continuous Improvement to Support LCAP Implementation Academy, an ongoing collaboration between ACSA and WestEd, has been fine tuned for leadership teams interested in leading schools and districts to become successful learning organizations.
- The Schoology (skoo-luh-jee) learning management system (LMS) supports each location of the ACSA academy program. Participants will benefit from using this exclusive platform for 24/7 access to academy materials and resources, and online discussions with fellow participants.

## Expanded participation options

The academy program offers expanded meeting options tailored to regional needs:

- Region 1 encompasses the eight northernmost counties in California. The Principals Academy will be co-located among three county offices of education to enable Academy participation to be more accessible for participants in remote locations within the Region.

acsa  
regions  
map



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## How do I register?

Pre-registration is required for all ACSA academies. Space is limited, so early registration is a must. To register for an ACSA academy, go to [www.acsa.org/academies](http://www.acsa.org/academies) and click on Register. You may register with a credit card (Visa or MasterCard), check or purchase order.

## Not yet an ACSA member? Double your savings!

Here's your chance to save on membership dues and on registration!

Just follow these easy steps:

1. Join ACSA today by going to [www.acsa.org/join](http://www.acsa.org/join) and use Promo Code: **ACAD18**.  
Become an ACSA member for just \$2 a day for the 2018-19 school year! Be sure to request expedited processing from the Member Services Department so that you may register and secure your spot in the academy of your choice. **Please note: ACSA membership must be active at time of registration and for the duration of the academy year to benefit from participation at the ACSA member rate.**  
*Your signature authorizing monthly payroll deduction of 2018-19 member dues must be provided on the application form. Offer limited to individuals who have not been ACSA members during the last 12 months.*
2. Register online for an academy at the member rate at [www.acsa.org/academies](http://www.acsa.org/academies) using any of the following payment options for registration: credit card, check, purchase order. (Sorry, no payroll deduction for registration.)

## Questions?

For membership information, contact ACSA Member Services Department at 800.608.2272 or email at [memberservices@acsa.org](mailto:memberservices@acsa.org). For registration questions, contact ACSA's Educational Services Department at 800.608.2272.

## Will I be notified that my registration has been received?

ACSA will email you confirmation of registration and enrollment upon receipt of your completed registration which needs to include one of the following: Payment in full; payment of the first of three installments; or provision of a valid Purchase Order number.

**Please note: To avoid registration cancellation, an appropriate form of payment must be received no later than three weeks before the scheduled Academy start date. Registrants may re-register with appropriate form of payment.** All academy materials and resources will be made available during the academy.

## What if I decide to attend at the last minute?

Simply give us a call at 800.608.2272 or email Marianne Magalona at [mmagalona@acsa.org](mailto:mmagalona@acsa.org). We'll do our best to accommodate you if the academy is not filled.

## What if I have to cancel at the last minute?

Cancellations must be in writing a minimum of 15 days prior to the program date to be eligible for a refund. A service fee is charged for all cancellations. The following scale will be used for all cancellation requests. **NOTE: Each cancellation notice received will be reviewed on an individual basis.**

<b>60 days prior</b> .....	<b>Full refund less \$50 service fee</b>	<b>15 days prior</b> .....	<b>50% refund</b>
<b>30 days prior</b> .....	<b>Full refund less \$75 service fee</b>	<b>14 days or less</b> .....	<b>No refund</b>

## Academy scholarships.

ACSA academy scholarship funding is available for regular ACSA members who have a commitment to educational quality, student achievement, and professional growth, and who can demonstrate a financial need. See scholarship application information on page 28.

## What about hotel reservations?

Participants are responsible for their own accommodations.

## What if a program is cancelled?

Sometimes, due to insufficient enrollment or other circumstances, ACSA must cancel an academy. Should that occur, we will transfer each registrant's registration to another academy of his/her choice or immediately process a full refund. ACSA is not responsible for travel expenses incurred due to cancelled programs.

## Which programs should I attend?

The chart below lists which academies should be attended by administrators in specific job categories – as well as by administrators who aspire to attain a position in a job category other than their own. Use the chart and the calendar to plan your career development for the upcoming school year.

	Curriculum & Instructional Leaders Academy	English Language Learner Academy	Equity Leaders Academy	iLearn iLead iTeach Academy	Leading CI to Support LCPD Implementation	Personnel Administrators Academy	Principals Academy	Pupil Services Academy	School Business Academy	Special Education Academy	Superintendents Academy
Superintendents	▲	▲/●	▲/●	▲	▲	▲		▲	▲	▲	▲
Principals	▲	▲/●	▲/●	▲	▲	●	▲	●	●	▲	●
Business Officials		▲/●	▲/●		●	●		▲	▲/●	●	
Deans, Pupil Services, Co-Administrators	▲	▲/●	▲/●	●	▲	●	●	●	●	●	●
Classified Leaders		▲/●	▲/●	▲/●	▲/●	▲/●		▲/●			
Personnel Administrators		▲/●	▲/●		▲	▲		●			
District Office, Program Directors	▲	▲/●	▲/●	▲	▲	●	▲	●	●	▲	●
Charter School Administrators	▲	▲/●	▲/●	▲	▲	●	▲	●	●	▲	●

## Legend

- ▲ Academies suggested for administrators in that job category
- Academies suggested for administrators aspiring to that job category



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## California's Administrative Services Credential Program

The California Commission on Teacher Credentialing (CTC) has a two level process for credentialing public school administrators. Each level has eligibility criteria and the preliminary level has several optional pathways. ACSA is committed to supporting educational professionals by offering programs that support credential programs. For participants enrolled in a CTC-approved Administrative Services Clear Induction program, and with prior approval of the credentialing program leadership, Academy hours may be used toward completing annual required professional development requirements.

Detailed information regarding Administrative Services Credential requirements is available at [www.ctc.ca.gov/credentials/leaflets/cl574c.pdf](http://www.ctc.ca.gov/credentials/leaflets/cl574c.pdf). An overview of the credential program levels and requirements is outlined below:

### Preliminary Administrative Services Credential\*

1. possess a valid prerequisite credential
2. complete one of the following:
  - a. a CTC-approved program of specialized and professional preparation in administrative services, or
  - b. a one-year Commission-approved administrative services intern program, or
  - c. achieve passing score on the CA Preliminary Administrative Credential Examination (CPACE)
3. satisfy the basic skills requirement
4. complete five years of full-time experience
5. verify employment in an administrative position

**\* In partnership with the Sacramento County Office of Education's Leadership Institute, ACSA offers aspiring teacher leaders the opportunity to earn a Preliminary Administrative Services Credential (Master's degree option available). Additional information is available at [www.acsa.org/credentialing](http://www.acsa.org/credentialing).**

### Professional Clear Administrative Services Credential\*\*

- possess a valid Preliminary Administrative Services Credential
- verify a minimum of two years of successful experience in a full-time administrative position in a CA public school, non-public school, or private school of equivalent status
- complete a CTC-approved Administrative Services induction program

**\*\* The ACSA Clear Administrative Credential Program is California CTC-approved. More information is available on page 29 and at [www.acsa.org/credentialing](http://www.acsa.org/credentialing).**

# California Professional Standards for Educational Leaders (CPSEL)

**Standard 1: DEVELOPMENT OF A SHARED VISION.** Educational leaders facilitate the development of a shared vision of learning and growth of all students.

**Element 1A: Student-Centered Vision:** Leaders shape a collective vision that uses multiple measures of data and focuses upon equitable access, opportunities, and outcomes for all students.

**Element 1B: Developing Shared Vision:** Leaders engage others in a collaborative process to develop a vision of teaching and learning that is shared and supported by all stakeholders.

**Element 1C: Vision Planning and Implementation:** Leaders guide and monitor decisions, actions, and outcomes using the shared vision and goals.

**Standard 2: INSTRUCTIONAL LEADERSHIP.** Educational leaders shape a collaborative culture of teaching and learning informed by professional standards and focused on student and professional growth.

**Element 2A: Professional Learning Culture:** Leaders promote a culture in which staff engages in individual and collective professional learning that results in their continuous improvement and high performance.

**Element 2B: Curriculum and Instruction:** Leaders guide and support the implementation of standards-based curriculum, instruction, and assessments that address student expectations and outcomes.

**Element 2C: Assessment and Accountability:** Leaders develop and use assessment and accountability systems to monitor, improve, and extend educator practice program outcomes and student learning.

**Standard 3: MANAGEMENT AND LEARNING ENVIRONMENT.** Educational leaders manage the organization to cultivate a safe and productive learning and working environment.

**Element 3A: Operations and Facilities:** Leaders provide and oversee a functional, safe, and clean learning environment.

**Element 3B: Plans and Procedures:** Leaders establish structures and employ policies and processes that support students to graduate ready for college and career.

**Element 3C: Climate:** Leaders facilitate safe, fair, and respectful environments that meet the intellectual, linguistic, cultural, social-emotional, and physical needs of each learner.

**Element 3D: Fiscal and Human Resources:** Leaders align fiscal and human resources and manage policies and contractual agreements that build a productive learning environment.

## Definitions

### Standards:

Organized into six broad categories, the standards represent the responsibilities of an educational leader, reflecting both professional and personal practice.

**Standard 4: FAMILY AND COMMUNITY ENGAGEMENT.** Educational leaders collaborate with families and other stakeholders to address diverse student and community interests and mobilize community resources.

**Element 4A: Parent and Family Engagement:** Leaders meaningfully involve all parents and families, including underrepresented communities in student learning programs.

**Element 4B: Community Partnerships:** Leaders establish community partnerships that promote and support students to meet performance and context expectations and graduate ready for college and career.

**Element 4C: Community Resources and Services:** Leaders leverage and integrate community resources and services to meet the varied needs of all students.

**Standard 5: ETHICS AND INTEGRITY.** Educational leaders make decisions, model, and behave in ways that demonstrate professionalism, ethics, integrity, justice, and equity and hold staff to the same standard.

**Element 5A: Reflective Practice:** Leaders act upon a personal code of ethics that requires continuous reflection and learning.

**Element 5B: Ethical Decision-Making:** Leaders guide and support personal and collective actions that use relevant evidence and available research to make fair and ethical decisions.

**Element 5C: Ethical Action:** Leaders recognize and use their professional influence with staff and the community to develop a climate of trust, mutual respect, and honest communication necessary to consistently make fair and equitable decisions on behalf of all students.

**Standard 6: EXTERNAL CONTEXT AND POLICY.** Educational leaders influence political, social, economic, legal, and cultural contexts affecting education to improve education policies and practices.

**Element 6A: Understanding and Communicating Policy:** Leaders actively structure and participate in opportunities that develop greater public understanding of the education policy environment.

**Element 6B: Professional Influence:** Leaders use their understanding of social, cultural, economic, legal and political contexts to shape policies that lead to all students to graduate ready for college and career.

**Element 6C: Policy Engagement:** Leaders engage with policymakers and stakeholders to collaborate on education policies focused on improving education for all students.

## Elements:

Elements highlight three to four areas within each standard to clarify the intention of the standard and help to organize and define key areas of leader actions within the standard.

## Indicators:

Indicators describe how an educational leader might demonstrate the standard element within his/her practice.

# curriculum and instructional leaders academy

## Intended audience

***Superintendents, Assistant Superintendents of Instruction; Project Directors, Curriculum Directors, Intervention Specialists; Site Administrators; District and County Office Administrators including those aspiring to central office curriculum and instructional leadership; School Board Members***

The ACSA Curriculum and Instructional Leaders Academy introduces participants to a variety of strategies for developing effective instructional practices based on current student learning and assessment theories. Presentations and discussion sessions are conducted by an experienced faculty of current practitioners. This academy enables new or aspiring curriculum and instructional leaders to experience and begin to develop fundamental skills needed to address standard-based reforms including assessment, curriculum, and monitoring and evaluation of instructional programs for their schools and districts within the context of local control accountability planning and the Local Control Funding Formula (LCFF).

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements.

## Specific themes include:

- **Quality instruction for all.**
- **Meeting diverse student needs.**
- **Leading system change and transition.**
- **State and federal mandates and accountability.**
- **Personalizing learning in standards-based systems.**
- **Instructional materials selection (traditional, online, electronic, open-source).**
- **Meeting “categorical” needs with “flexible” funding (Local Control and Accountability Plan - LCAP).**
- **From transition to implementation of the California State Standards for ELA, ELD, Math and Next Generation Science.**
- **Student assessments: formative and summative (SBAC).**
- **The changing world of teacher and program evaluation.**
- **Literacy in all subject areas.**

Academy sessions are particularly useful for educators managing changes that lead to the successful implementation of standards, assessment and accountability.

Participants experience 80 hours of professional learning over eight weekend sessions. The academy meets Friday evenings, 5:00 p.m. to 9:00 p.m., and Saturdays, 8:30 a.m. to 3:30 p.m.\* The extensive course syllabus and materials each participant receives are an exceptional resource for ongoing reference.

**\*Please note that Saturday hours for this academy may vary.**

With prior approval of the credentialing program leadership, Academy hours may be used towards completing annual required professional development requirements, (see page 7).

## C & I Leaders – Costa Mesa

Orange County Department of Education, 200 Kalmus Drive, Costa Mesa, CA 92626

Director – Darlene Messinger

<b>September 7-8, 2018</b>	<b>December 7-8</b>	<b>March 22-23</b>
<b>October 12-13</b>	<b>January 18-19, 2019</b>	<b>April 12-13</b>
<b>November 16-17</b>	<b>February 8-9</b>	

## C & I Leaders – Rancho Cordova

Folsom Cordova USD, Education Services Center – Board Room, 1965 Birkmont Drive, Rancho Cordova, CA 95742

Directors – Kathryn Allaman & Curtis Wilson

<b>August 17-18, 2018</b>	<b>December 14-15</b>	<b>March 22-23</b>
<b>September 14-15</b>	<b>January 11-12, 2019</b>	<b>April 26-27</b>
<b>October 12-13</b>	<b>February 1-2</b>	

## C & I Leaders – San Diego

San Diego COE – Annex B, 6401 Linda Vista Road, San Diego, CA 92111

Director – Paula Jameson Whitney

<b>September 21-22, 2018</b>	<b>January 25-26, 2019</b>	<b>April 12-13</b>
<b>October 19-20</b>	<b>February 22-23</b>	<b>May 3-4</b>
<b>November 16-17</b>	<b>March 22-23</b>	

## C & I Leaders – Visalia

Tulare COE – Elderwood/Sequoia Room, 7000 W. Doe Avenue, Visalia, CA 93291

Directors – Guadalupe Solis & Jennifer Francone

<b>August 24-25, 2018</b>	<b>Nov. 30 – Dec. 1</b>	<b>March 8-9</b>
<b>September 21-22</b>	<b>January 18-19, 2019</b>	<b>April 26-27</b>
<b>October 26-27</b>	<b>February 8-9</b>	

c&i

ell

equity leaders

ilearn

lcap

personnel

principals

pupil services

school business

special ed.

superintendents

## Registration

### Visalia

ACSA members \$1,595

Non-members \$3,190

### All Other Locations

ACSA members \$1,395

Non-members \$2,790

# english language learner academy

## Intended audience

**Superintendents, Assistant Superintendents of Instruction; Project Directors, Curriculum Directors, Intervention Specialists; Site Administrators; District and County Office Administrators including those aspiring to central office curriculum and instructional leadership; School Board Members**

The English Language Learner Academy, ACSA's newest academy, is designed to provide administrators with the most up-to-date information in order to be successful instructional and compliance administrators at all levels and areas of responsibility related to programs and services for English Language Learners. The academy focuses on leadership for accountability, instruction, and advocacy for English Language Learners by integrating the principles of:

- **organizational and cultural environment,**
- **dynamics of strategic issues management,**
- **ethical and reflective leadership,**
- **analysis and development of public policy, and**
- **management of information systems and human and fiscal resources**

within the context of local control accountability planning, the Local Control Funding Formula (LCFF) and the Every Student Succeeds Act (ESSA).

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements. Themes are aligned to the California Performance Standards for Educational Leadership (CPSEL).

## Specific themes include:

- **Historical and statewide perspective of bilingual education.**
- **State and Federal laws.**
- **Assessments, Identification and Reclassification.**
- **Climate and Culture, Systemic Reform, Systems Thinking.**
- **Equity and Access: examination of bias and beliefs, interrupting patterns of inequity.**
- **Leading the implementation of the Frameworks.**
- **Designated and integrated ELD placement, equity and access.**
- **High Quality Instruction, Rtl, intervention, prevention and Special Education.**
- **Advocacy.**
- **Current Issues and Ethical Leadership.**
- **Supervision of instruction to focus on what designated and integrated ELD instruction look like in the classroom.**

Academy sessions are particularly useful for educators managing changes that lead to the effective implementation of standards, assessment and accountability.

Participants experience 70 hours of professional learning over seven weekend sessions. The academy meets Friday evenings, 5:00 p.m. to 9:00 p.m., and Saturdays, 8:30 a.m. to 3:30 p.m.\* The extensive course syllabus and materials each participant receives are an exceptional resource for ongoing reference.

**\*Please note that Saturday hours for this academy may vary.**

## Registration

ACSA members \$1,285  
Non-members \$2,570

**Enrollment  
is limited to  
the first 30  
registrants.**

## English Language Learner – Lake Balboa

Stagg Elementary School - Library, 7839 Amestoy Avenue, Lake Balboa, CA 91406

Directors – Angel Barrett & Yvonne Contreras

<b>September 14-15, 2018</b>	<b>January 11-12, 2019</b>	<b>March 8-9</b>
<b>October 5-6</b>	<b>February 8-9</b>	<b>April 5-6</b>
<b>Nov. 30-Dec. 1</b>		

# equity leaders academy

## Intended audience

**District and site teams including Superintendents, Assistant Superintendents, Site Administrators, Equity Administrators; County Office Administrators and teams; those responsible for LCAP implementation, interested in educational equity, and in closing achievement gaps in their schools and districts; School Board Members**

The ACSA Equity Leaders Academy recognizes that equitable leaders have a deep belief system and understanding of diversity that empowers them to be proactive and responsive to the needs of those they serve. The ACSA Equity Leaders Academy is designed to build leadership capacity in cultural proficiency. The academy will equip participants to meet California Professional Standard for Educational Leadership (CPSEL) #5 through demonstrating the ability to “make decisions, model, and behave in ways that demonstrate ethics, integrity, justice, and equity and hold staff to the same standard.” Participants will develop and implement new ways of thinking and apply practical strategies in serving students, staff, parents and community members consistent with the context of local control accountability planning and the Local Control Funding Formula (LCFF).

All protected classes (including but not limited to LGBTQ, gender, disabilities, and language) fall under the scope of this work. The academy focuses on intentional and strategic efforts to provide relevant support that can be applied effectively to serve all marginalized groups. The academy is excellent preparation for leading equity and for pursuing equity leadership positions within districts and counties that have resulted from LCFF/LCAP initiatives.

## Specific themes Include:

- Awareness of inequities.
- Examination of biases and beliefs.
- Building common language around equity.
- Building a common understanding of the role of Race; Culture; Power.
- Establishing equity mindsets.
- Interrupting patterns of inequity.
- Applying ethical actions.
- Engaging in reflective practices.

Participants experience 70 hours of professional learning over seven weekends. The academy meets Friday evenings, 5:00 p.m. to 9:00 p.m., and Saturdays, 9:00 a.m. to 3:30 p.m.\*

**\*Please note that Saturday hours for this academy may vary.**

## Equity Leaders – Elk Grove

Elk Grove USD, Board Room, 9510 Elk Grove-Florin Road, Elk Grove, CA 95624

Directors – Tovi Scruggs & Nicole Anderson

September 14-15

October 12-13

November 16-17

January 11-12, 2019

February 8-9

March 8-9

April 5-6

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superintendents

## Registration

ACSA members \$1,285

Non-members \$2,570

Enrollment is limited to the first 30 registrants.

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# ilearn, ilead, itech academy

## Intended audience

**Site and district administrators, curriculum and instruction directors, Instructional Technology Managers, Assessment Directors; members of teams leading instructional technology across school operations to improve student learning and outcomes; school leaders seeking to expand their skills in educational technology and curriculum innovation to support teachers in personalizing student learning and engaging students in 21st Century learning**

In ACSA's iLearn, iLead, iTech Academy, each participant will explore foundational components of digital-age leadership as well as engage in hands-on, job-aligned, personalized learning for his or her technology needs. Participants will develop a personal learning network that will extend their learning well beyond the academy via a four-day face-to-face experience along with 24/7 learning opportunities in online, collaborative, global learning environments. This academy will equip leaders with innovative solutions to advance student achievement, foster educator productivity and extend learning opportunities for all. Participants will develop relevant applicable products and digital processes to lead and model effective technology use.

Using the International Society for Technology in Education (ISTE) Standards for School Administrators, the curriculum will engage participants in using Web 2.0 tools, resources and research to integrate contemporary technology into leadership practices, and learning activities that have practical, pertinent applications.

## Coursework topics will include:

- **Leading Technology Change.**
- **Instructional Models for Digital-Age Learning.**
- **Innovative Learning Environments.**
- **Digital Citizenship.**
- **Data Literacy and Privacy.**
- **Social Media for Marketing and Learning.**
- **Professional Learning and Presenting.**

Participants will spend an average of 8-10 hours between face-to-face sessions to complete reading and research, curate online resources to create projects, and sharing and reflecting via online discussion forums. The academy is led by school administrators experienced in technology implementation who will work during class and online to support all participants to be successful.

## Blended Learning Schedule:

Participants experience 70 hours of professional learning. The academy is scheduled in a blended learning format:

- 4 day-long, in-person sessions on Saturdays (8:30 a.m. – 3:30 p.m.).
- An average of 8-10 hours between in-person sessions in collaborative online discussions and completing project-based independent work.

## Registration

ACSA members \$1,285  
Non-members \$2,570

**Enrollment is limited to the first 30 registrants.**

## iLearn, iLead, iTech – Norco

Corona Norco USD – Learning Center North, 2820 Clark Avenue, Norco, CA 92860

Director – Christina Hochleitner

**September 22, 2018; October 27; December 1; February 9, 2019**

**8:30 a.m. – 4 p.m. (All 4 days)**

## iLearn, iLead, iTech – Yuba City

Sutter Co. Supt. of Schools – Board Room, 970 Klamath Lane, Yuba City, CA 95993

Director – Melissa Strongman

**January 26, 2019; February 23; March 23; April 27 | 8:30 a.m. – 4 p.m. (All 4 days)**



# leading continuous improvement to support lcap implementation academy

## Intended audience

*District and Charter leadership teams are highly encouraged, including but not limited to, Superintendents, Chief Business Officials, Chief Academic Officers, Cabinet Members; leaders of Local Control and Accountability Plan (LCAP) work at the site or district levels; Site Administrators; new or aspiring district leaders charged with school or district LCAP planning, strategy execution and implementation*

The ACSA Leading Continuous Improvement to Support LCAP Implementation Academy focuses on leading schools and districts to become successful learning organizations. Participants will learn how to build and embed continuous improvement processes in their own local context. Developing practical skills, the academy will build participants' capacity for leading high quality planning and community/family engagement, strategic development, and implementation and monitoring of the LCAP. The academy is designed for teams or individuals responsible for leading and coordinating reform efforts focused on addressing achievement gaps and implementing equitable practices to effectively address diverse student needs. Practical tools and tips are incorporated in every session.

The academy continues to evolve and refine in partnership and collaboration with WestEd.

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements.

## Specific themes include:

- **Leading in the ever-changing California accountability landscape.**
- **Developing continuous improvement systems for aligning local, state and federal priorities, and for allocating and leveraging resources.**
- **Leading decision-making for prioritizing resources to ensure meaningful and equitable outcomes for students.**
- **Planning and implementing sustainable, meaningful communication and engagement with diverse stakeholders.**
- **Understanding and utilizing effective facilitation skills for working with diverse stakeholder groups.**
- **Understanding metrics to better analyze quantitative and qualitative data to inform decision-making.**
- **Accessing currently available tools and resources to support planning, ongoing development and implementation of the LCAP.**

## Blended Learning Schedule:

Participants experience 30 hours of professional learning. The academy is scheduled in a blended learning format:

- August academy weekend (Friday and Saturday) - 2 day-long, in-person sessions (8:30 a.m. - 3:30 p.m.)
- September academy weekend (Saturday) - 2 three-hour virtual sessions (to be scheduled)
- October academy weekend (Friday and Saturday) - 2 day-long, in-person sessions (8:30 a.m. - 3:30 p.m.)

**\*Please note that individual location schedules for this academy may vary.**

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With prior approval of the credentialing program leadership, Academy hours may be used towards completing annual required professional development requirements, (see page 7).

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## Leading Continuous Improvement to Support LCAP Implementation – Bakersfield

Larry E. Reider Education Center - Room 204, 2000 K Street, Bakersfield, CA 93301  
Kern County Superintendent of Schools - Room 1B (1st Floor), 1300 17th Street - City Centre, Bakersfield, CA 93301

*Director – Jason Hodgson & Heather Richter*

**August 24, 2018; August 25; October 5; October 6**  
**8:30 – 11:30 a.m. and 12:30 – 3:30 p.m. (all 4 days)**

## Leading Continuous Improvement to Support LCAP Implementation – Ontario

ACSA Office - Suite A-230, 3602 Inland Empire Boulevard, Ontario, CA 91764

*Director – Sandy Clifton*

**August 17, 2018; August 18; October 5; October 6**  
**8:30 – 11:30 a.m. and 12:30 – 3:30 p.m. (all 4 days)**

## Leading Continuous Improvement to Support LCAP Implementation – Sacramento

ACSA Office - Suite 320, 1029 J Street, Sacramento, CA 95814

*Director – Marnie Lynch*

**August 24, 2018; August 25; October 26; October 27**  
**8:30 – 11:30 a.m. and 12:30 – 3:30 p.m. (all 4 days)**

### Registration

#### Bakersfield

**ACSA members \$1,285**

**Non-members \$2,570**

#### All Other Locations

**ACSA members \$1,125**

**Non-members \$2,250**

**Enrollment is limited to the first 30 registrants.**

# personnel administrators academy

## Intended audience

***Superintendents; Assistant Superintendents and Directors of Human Resources; district and county office personnel administrators and managers; certificated and classified personnel staff; Site Administrators***

The ACSA Personnel Administrators Academy offers thorough training for new or aspiring personnel managers, human resources directors and personnel staff. The comprehensive curriculum also gives superintendents and other top-level district administrators an excellent legal and operational foundation for managing employees. Presentations and discussion sessions are presented by experienced personnel administrators from throughout California. Participants develop the fundamental skills required for effective school personnel management and discover the resources needed to succeed on the job within the context of local control accountability planning and the Local Control Funding Formula (LCFF).

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements.

## Specific themes include:

### Personnel Department Organization

- **Role of the personnel manager.**
- **Organizing the certificated/classified personnel office.**
- **Technology in human resource management.**
- **Job description/reclassification/compensation.**

### Employee Management

- **Evaluating employees.**
- **Staffing needs and recruitment.**
- **Employee counseling techniques.**
- **Employer-employee relations.**
- **Budget, salary, benefits.**

### Legal Aspects

- **Due process.**
- **Equal Employment Opportunity (EEO).**
- **State and federal laws and regulations.**
- **Layoff and termination.**

### Staff Development

- **Troubleshooting special personnel problems.**
- **Professional advancement opportunities.**
- **Induction, orientation.**

Participants experience 70 hours of professional learning over seven weekends. The academy meets Friday evenings, 5:00 p.m. to 9:00 p.m., and Saturdays, 8:30 a.m. to 3:30 p.m.\*

**\*Please note that Saturday hours for this academy may vary.**

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**With prior approval of the credentialing program leadership, Academy hours may be used towards completing annual required professional development requirements, (see page 7).**

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## Personnel Administrators – Azusa

Azusa USD, 546 South Citrus Avenue, Azusa, CA 91702

Director – Corey James

<b>September 21-22, 2018</b>	<b>January 25-26, 2019</b>	<b>March 8-9</b>
<b>October 19-20</b>	<b>February 22-23</b>	<b>March 22-23</b>
<b>Nov. 30 - Dec. 1</b>		

## Personnel Administrators – Burlingame

ACSA Office – Suite 202, 1575 Bayshore Highway, Burlingame, CA 94010

Directors – Jennifer Looney & John Thompson

<b>September 28-29, 2018</b>	<b>January 11-12, 2019</b>	<b>March 8-9</b>
<b>October 26-27</b>	<b>February 8-9</b>	<b>April 5-6</b>
<b>Nov. 30 - Dec. 1</b>		

## Personnel Administrators – Danville

San Ramon Valley USD, 699 Old Orchard Drive, Danville, CA 94526

Directors – Sherri Beetz & Keith Rogenski

<b>September 14-15, 2018</b>	<b>December 7-8</b>	<b>February 22-23</b>
<b>October 12-13</b>	<b>January 25-26, 2019</b>	<b>March 22-23</b>
<b>November 16-17</b>		

## Personnel Administrators – El Centro

Imperial COE, Farrar Leadership Center - Building C, 1398 Sperber Road, El Centro, CA 92243

Director – Martha Garcia

<b>September 14-15, 2018</b>	<b>December 7-8</b>	<b>February 1-2</b>
<b>October 12-13</b>	<b>January 11-12, 2019</b>	<b>March 1-2</b>
<b>November 16-17</b>		

## Personnel Administrators – Los Alamitos

Los Alamitos USD, 10293 Bloomfield Street, Los Alamitos, CA 90270

Directors – Cathie Abdel & Andrew Pulver

<b>September 14-15, 2018</b>	<b>Nov. 30 - Dec. 1</b>	<b>February 1-2</b>
<b>October 5-6</b>	<b>January 11-12, 2019</b>	<b>March 1-2</b>
<b>October 26-27</b>		

## Personnel Administrators – Ontario

Ontario-Montclair SD, 950 D Street, Ontario, CA 91762

Directors – Ray McMullen & Richard Tauer

<b>October 12-13, 2018</b>	<b>January 11-12, 2019</b>	<b>March 15-16</b>
<b>November 16-17</b>	<b>February 8-9</b>	<b>April 12-13</b>
<b>December 14-15</b>		

## Personnel Administrators – Visalia

Tulare COE, 6200 S. Mooney Boulevard, Visalia, CA 93278

Director – Jeanette McDonald

<b>September 21-22, 2018</b>	<b>December 14-15</b>	<b>February 15-16</b>
<b>October 19-20</b>	<b>January 18-19, 2019</b>	<b>March 15-16</b>
<b>November 16-17</b>		

### Registration

El Centro  
& Visalia

ACSA members \$1,495  
Non-members \$2,990

All Other  
Locations

ACSA members \$1,295  
Non-members \$2,590

Enrollment  
is limited to  
the first 30  
registrants.

# principals academy

## Intended audience

### ***New and aspiring Principals; Assistant and Vice Principals; Academic Coaches and new district or county office administrators responsible for supporting principals***

The ACSA Principals Academy, for new or aspiring principals, is designed to build the capacity of the next generation of principals to become transformational leaders who can identify critical paradigm shifts, create a guiding and unifying vision through inspiration, and execute essential change with site staff. Presentations and interactive sessions are presented by experienced school administrators from a variety of departments involved in school and district operations, and experienced practicing school principals.

The intensive academy focus is on developing and refining applied leadership and management skills required of principals at the elementary, middle grades and high school levels within the context of local control accountability planning and the Local Control Funding Formula (LCFF).

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements.

## Specific themes include:

- **Principal Leadership.**
- **Leading the Implementation of the Common Core State Standards.**
- **High Quality Instruction.**
- **Learning Assessments.**
- **Change and Growth.**
- **Leadership.**
- **School Climate and Culture.**
- **Communication.**
- **Finance.**
- **Personnel/School Law.**

The extensive course syllabus and materials provided to participants are exceptional resources for ongoing reference and career planning.

Participants experience 70 hours of professional development over seven weekends. The academy meets Friday evenings, 5:00 p.m. to 9:00 p.m., and Saturdays, 8:30 a.m. to 3:30 p.m.\*

**\*Please note that Saturday hours for this academy may vary.**

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## Principals – Bakersfield

Kern County Superintendent of Schools - Room 1A (1st Floor), 1300 17th Street – City Centre, Bakersfield, CA 93301

*Directors – Blanca Cavazos & Ramon Hendrix*

<b>September 14-15, 2018</b>	<b>December 14-15</b>	<b>March 8-9</b>
<b>October 12-13</b>	<b>January 25-26, 2019</b>	<b>April 5-6</b>
<b>October 26-27</b>		

## Principals – Ontario\*\*

ACSA Office – Suite A-230, 3602 Inland Empire Boulevard, Ontario, CA 91764

*Directors – Cindy Freeman & Charles “Derrick” Lawson*

<b>November 16-17, 2018</b>	<b>February 1-2</b>	<b>March 22-23</b>
<b>December 14-15</b>	<b>February 22-23</b>	<b>April 5-6</b>
<b>January 11-12, 2019</b>		

## Principals – Pleasant Hill

Contra Costa COE – Board Room, 77 Santa Barbara Road, Pleasant Hill, CA 94523

*Directors – Julie Braun Martin & Linn Kissinger*

<b>September 14-15, 2018</b>	<b>January 25-26, 2019</b>	<b>March 15-16</b>
<b>October 12-13</b>	<b>February 22-23</b>	<b>April 26-27</b>
<b>Nov. 30 – Dec. 1</b>		

## Principals – Region 1\* \*\*

Shasta COE Professional Development Center, Shasta Hall, 2985 Innsbruck Drive, Redding, CA 96003

*Directors – Cindy Freeman & Charles “Derrick” Lawson*

<b>October 19-20, 2018</b>	<b>February 1-2</b>	<b>March 22-23</b>
<b>December 14-15</b>	<b>February 22-23</b>	<b>April 5-6</b>
<b>January 11-12, 2019</b>		

With prior approval of the credentialing program leadership, Academy hours may be used towards completing annual required professional development requirements, (see page 7).

## Registration

**Bakersfield & Region 1**

**ACSA members \$1,475**

**Non-members \$2,950**

**All other locations**

**ACSA members \$1,285**

**Non-members \$2,570**

**Enrollment is limited to the first 30 registrants.**

**\*This academy will be co-located among three county offices of education in Region 1: Del Norte (Crescent City), Humboldt (Eureka) and Shasta (Redding). All participants will meet in Redding for the October and April weekends (#1 and #7) of the academy. When registering, each participant will select one county office location as the “home” location for weekends #2 through #6.**

**\*\* The academies in Ontario and Region 1 will be offered simultaneously and with the same academy directors. That is, with the exception of the opening weekend at each location, video conference technology will be used for the duration of the academy to connect and actively engage participants at the Del Norte, Humboldt, and Shasta county offices of education with the presenters delivering live presentations in Ontario. Each Region 1 location will be supported by an academy facilitator.**

# pupil services academy

## Intended audience

**Assistant Superintendents of Student Services; (general and Special Education) district administrators including coordinators and directors responsible for child welfare and attendance; district and county office pupil services administrators; Site Administrators, school counselors, school psychologists; those aspiring to pupil services leadership; School Board Members**

The ACSA Pupil Services Academy addresses what pupil services administrators, at all levels and areas of responsibility, need to understand to be successful. The academy is designed with a consistent focus on leadership, communication, prevention and intervention. The academy integrates the principles of:

- organization and cultural environment,
- dynamics of strategic issues management,
- ethical and reflective leadership,
- analysis and development of public policy, and
- management of information systems and human and fiscal resources

within the context of local control accountability planning and the Local Control Funding Formula (LCFF).

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements.

## Specific themes include:

- Standard due process.
- Standard records.
- State and federal laws affecting standards.
- Section 504 issues.
- Advocacy for standards.
- Alternative programs.
- Enrollment processes.
- Special education issues.
- Transition from school to career.
- Human resources/credentialing.
- Multi-agency coordination/SARB.
- Program assessment.
- Current issues.

Participants experience 70 hours of professional learning over seven weekends. The academy meets on Friday evenings, 5:00-9:00 p.m., and Saturdays, 8:30 a.m.-3:30 p.m.\*

**\*Please note that Saturday hours for this academy may vary.**

## Pupil Services – Ontario

ACSA Office – Suite A-230, 3602 Inland Empire Boulevard, Ontario, CA 91764

Directors – Sherman Garnett & Ray Vincent

<b>September 28-29, 2018</b>	<b>January 18-19, 2019</b>	<b>March 15-16</b>
<b>October 26-27</b>	<b>February 15-16</b>	<b>April 12-13</b>
<b>December 7-8</b>		

## Pupil Services – Walnut Creek

Del Valle Education Center – Room 102, 1963 Tice Valley Boulevard, Walnut Creek, CA 94595

Director – Steven France

<b>September 21-22, 2018</b>	<b>January 11-12, 2019</b>	<b>March 22-23</b>
<b>October 19-20</b>	<b>February 22-23</b>	<b>April 26-27</b>
<b>December 14-15</b>		

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- special ed.
- superintendents

With prior approval of the credentialing program leadership, Academy hours may be used towards completing annual required professional development requirements, (see page 7).

## Registration

ACSA members \$1,285  
Non-members \$2,570

**Enrollment is limited to the first 30 registrants.**

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# school business academy

## **Intended audience**

***Superintendents and Cabinet members; newly appointed and aspiring Chief Business Officials; Educational Services and Human Resources administrators, Principals, and other district staff seeking an in-depth introduction to school business operations; School Board Members***

The ACSA School Business Academy provides a comprehensive, concentrated curriculum tailored to the unique demands of business management in the education setting.

The academy is the only source of specialized training in all facets of school business operations available to new or aspiring school business administrators. Presentations and discussion sessions are led by seasoned professionals who use practical examples of effective business management techniques.

The School Business Academy focuses on building the practical skills and understanding of organizational principles required for today's administrators within the context of local control accountability planning and the Local Control Funding Formula (LCFF). This academy meets the requirements of Module 1 for Chief Business Official certification from the California Association of School Business Officials (CASBO).

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements.

## **Specific themes include:**

### **Leadership, organization and personnel relationships in business services**

- **Selection, training and supervision of staff.**
- **Superintendent, CBO, board relations.**
- **Strategic planning.**
- **Legislation.**
- **Leadership characteristics of the CBO.**

### **Budget preparation and control**

- **Legal provisions and restrictions.**
- **Estimating attendance, enrollments, income and expenditures.**
- **Budget, calendar planning and development.**
- **Managing school district budgets including site-based curriculum and curriculum-driven budgets.**

### **School finance, accounting and auditing**

- **Standard account code structures.**
- **History of school finance.**
- **Financing alternatives.**
- **Understanding base revenue limits and Special Education funding.**
- **Purpose of auditing.**
- **Attendance accounting.**



## Business operations

- Facilities planning, construction and financing.
- Purchasing and warehousing.
- Pupil transportation.
- Food services.
- Technology and information management.
- Risk management.
- Maintenance and operations.
- Entrepreneurship.

Participants experience 100 hours of professional learning over 10 weekends. The academy meets on Friday evenings, 5:00-9:00 p.m., and Saturdays, 8:30 a.m. - 3:30 p.m.\*

**\*Please note that Saturday hours for this academy may vary.**

## School Business – San Bernardino

Roy C. Hill Education Center, 601 North E Street, San Bernardino, CA 92415

Director – *Darrin Watters*

<b>October 12-13, 2018</b>	<b>March 1-2</b>
<b>October 26-27</b>	<b>March 22-23</b>
<b>December 7-8</b>	<b>April 12-13</b>
<b>January 11-12, 2019</b>	<b>April 26-27</b>
<b>February 8-9</b>	<b>May 10-11</b>

## School Business – San Luis Obispo\*

San Luis Obispo COE – Board Room, 3350 Education Drive, San Luis Obispo, CA 93405

Director – *Sheldon Smith*

<b>October 19-20, 2018</b>	<b>February 8-9</b>
<b>November 16-17</b>	<b>February 22-23</b>
<b>Nov. 30 – Dec. 1</b>	<b>March 15-16</b>
<b>January 11-12, 2019</b>	<b>March 29-30</b>
<b>January 25-26</b>	<b>April 12-13</b>

\* The ACSA School Business Academy at this location is offered as the first module in a sequence of training offered by the California of School Business Officials (CASBO) ultimately leading to CBO certification. This Academy is available to ACSA and CASBO members. Participants successfully completing the Academy will receive an ACSA Academy Certificate of Completion and may elect to continue in the training sequence to earn additional CASBO school business certifications.

## School Business – Tracy

Tracy USD, 1875 W. Lowell Avenue, Tracy, CA 95376

Directors – *Ann Hern & Tim Hern*

<b>September 7-8, 2018</b>	<b>December 7-8</b>
<b>September 21-22</b>	<b>January 11-12, 2019</b>
<b>October 12-13</b>	<b>January 25-26</b>
<b>October 26-27</b>	<b>February 8-9</b>
<b>November 16-17</b>	<b>March 1-2</b>

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### Registration

ACSA/CASBO

members \$1,695

Non-members \$3,390

**Enrollment  
is limited to  
the first 30  
registrants.**

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# special education academy

## Intended audience

***Assistant Superintendents and Directors of Special Education or Student Services; program coordinators, intervention specialists; district and site administrators responsible for special education at the school, district or SELPA levels; aspiring special education administrators; those seeking to improve their knowledge and skills in service to students***

The ACSA Special Education Academy provides current and relevant training for successful special education administrators at all levels and areas of responsibility related to special education programs and services. Participants are provided essential information and resources through a consistent academy focus on leadership, communication, prevention and intervention. The academy integrates:

- **principles of organization and cultural environment,**
- **dynamics of strategic issues management,**
- **ethical and reflective leadership,**
- **analysis of public policy, and**
- **management of information systems, and human and fiscal resources**

in consideration of the larger implications of funding and accountability relevant to special education, and to local control accountability planning and the Local Control Funding Formula (LCFF). The academy highlights legal and practical implementation features related to special education topics and themes, and provides a firm foundation for working within the educational services realms of general education and special education at the district level.

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements.

## Specific themes include:

- **Historical and statewide perspective of special education.**
- **Section 504 and ADA regulations and requirements.**
- **Multi-Tiered Systems of Support and Universal Design for Learning for all students.**
- **Assessment and procedural safeguards for ensuring a quality IEP**
- **Facilitated IEPs and Alternative Dispute Resolution.**
- **Positive working relationships with parents and families.**
- **Preparation for mediation and due process hearings.**
- **Placement/service issues, procedural safeguards related to discipline**
- **Special Education transitions.**
- **Curriculum, instruction and California State Standards for special education students.**
- **Behavior and discipline issues.**
- **State and federal laws affecting special education.**
- **Equity issues and special education, disproportionality and English Learners**
- **Advocacy for students with disabilities.**
- **Current issues facing special education, including Legal Hot Topics.**
- **Funding and budget development related to LCAP and LCFF.**
- **Human resources/credentialing issues and staffing/evaluation of special education programs.**
- **Educational reform inclusive of special education.**
- **State and Federal accountability and evaluation.**

With prior approval of the credentialing program leadership, Academy hours may be used towards completing annual required professional development requirements, (see page 7).

Participants experience 70 hours of professional learning over seven weekends. The academy meets on Friday evenings, 5:00-9:00 p.m., and Saturdays, 8:30 a.m.-3:30 p.m.\*

**\*Please note that Saturday hours for this academy may vary.**

## Special Education – Bakersfield

Kern County Superintendent of Schools - Room 1B (1st Floor), 1300 17th Street - City Centre, Bakersfield, CA 93301

Director – Julianna Gaines

**August 24-25, 2018**

**December 7-8**

**February 22-23**

**September 21-22**

**January 11-12, 2019**

**March 22-23**

**October 19-20**

## Special Education – Pomona

Pomona USD – Mendoza Center, 851 S. Hamilton, Pomona, CA 91766

Directors – Jacqueline Williams & Jennifer Yales

**August 17-18, 2018**

**December 14-15**

**March 15-16**

**September 21-22**

**January 25-26, 2019**

**April 26-27**

**October 19-20**

## Special Education – Redwood City

San Mateo COE, 101 Twin Dolphin Drive, Redwood City, CA 94065

Director – Anjanette Pelletier

**August 10-11, 2018**

**November 16-17**

**March 22-23**

**September 28-29**

**January 25-26, 2019**

**April 12-13**

**October 26-27**

## Special Education – Sacramento

ACSA Office - Suite 320, 1029 J Street, Sacramento, CA 95814

Director – Diane Youtsey

**August 17-18, 2018**

**Nov. 30 – Dec. 1**

**February 8-9**

**September 14-15**

**January 11-12, 2019**

**March 22-23**

**October 12-13**

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personnel

principals

pupil services

school business

special ed.

superintendents

## Registration

### Bakersfield

ACSA members \$1,475

Non-members \$2,950

### All Other

### Locations

ACSA members \$1,285

Non-members \$2,570

**Enrollment  
is limited to  
the first 30  
registrants.**

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# superintendents academy

## Intended audience

***New Superintendents and Superintendent/Principals; Assistant Superintendents and Cabinet Members; principals responsible for district operations; district and county office administrators including those aspiring to the superintendency***

The ACSA Superintendents Academy offers an excellent, intensive forum for new or aspiring superintendents to develop the fundamental skills needed to effectively lead a California school district within the context of the local control accountability planning and the Local Control Funding Formula (LCFF). Presentations and discussion sessions are conducted by an experienced faculty of superintendents who blend management theory with practical applications and examples.

For CTC-approved Clear Administrative Services Credential programs, and with prior approval of the credentialing program leadership, academy hours may be used toward completing annual required professional development requirements.

## Specific themes include:

### The superintendency

- Leadership role of superintendents.
- Challenges facing new superintendents.
- Managing the change process.
- Keys to personal advancement.

### District management

- School district organization.
- Developing a positive district climate.
- Management skills.
- Strategic planning.

### Human relations

- Instructional/management team building.
- Shared decision making and restructuring.
- Board/superintendent relations.
- Negotiations and collective bargaining.
- Personnel management, evaluation and employee relations.

### Instructional leadership

- Staff development.
- Improving and evaluating instructional programs.
- Textbook selection, censorship and critical curriculum issues.
- Educational technology uses in management and instruction.

### Policies and procedures

- Superintendent contracts.
- California law and the superintendency.
- School finance and budgeting.
- Implementing the Ed Code and other state regulations.

The ACSA Superintendents Academy is widely regarded as the “fast track” into the superintendency. The academy helps participants avoid pitfalls, learn practical tips from seasoned superintendents, and build a resource network of colleagues. The extensive course syllabus and materials provided to each participant are an exceptional resource for ongoing reference.

Participants experience 70 hours of professional learning over seven weekends. The academy meets on Friday evenings, 5:00 p.m. to 9:00 p.m., and Saturdays, 8:30 a.m. to 3:30 p.m.\*

**\*Please note that Saturday hours for this academy may vary.**

With prior approval of the credentialing program leadership, Academy hours may be used towards completing annual required professional development requirements, (see page 7).

## Superintendents – Oceanside

Oceanside USD – Board Room, 2111 Mission Avenue, Oceanside, CA 92054

Director – John Roach

<b>September 14-15, 2018</b>	<b>January 11-12, 2019</b>	<b>March 22-23</b>
<b>October 12-13</b>	<b>February 8-9</b>	<b>April 12-13</b>
<b>December 7-8</b>		

## Superintendents – Sacramento

ACSA Office - Suite 320, 1029 J Street, Sacramento, CA 95814

Director – Robert Price

<b>September 7-8, 2018</b>	<b>December 14-15</b>	<b>February 22-23</b>
<b>October 19-20</b>	<b>January 18-19, 2019</b>	<b>March 15-16</b>
<b>November 16-17</b>		

## Superintendents – Salinas

Monterey COE – Rooms G/H, 901 Blanco Circle, Salinas, CA 93901

Director – Ralph Porras

<b>September 7-8, 2018</b>	<b>January 11-12, 2019</b>	<b>March 1-2</b>
<b>October 26-27</b>	<b>February 8-9</b>	<b>April 5-6</b>
<b>December 7-8</b>		

## Superintendents – Whittier

East Whittier City SD, Staff Development Center, 14535 E. Whittier Boulevard, Whittier, CA 90605

Director – Carmella Franco

<b>September 21-22, 2018</b>	<b>January 18-19, 2019</b>	<b>March 15-16</b>
<b>October 19-20</b>	<b>February 22-23</b>	<b>April 12-13</b>
<b>November 16-17</b>		

ACSA wishes to acknowledge Lozano Smith  
and WLC Architects, Inc.



for their support of the superintendents academies.

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### Registration

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# academy scholarships

Submit applications and  
related materials online  
by June 18, 2018

ACSA offers academy scholarship funding for members with financial need to attend job-specific academies. Academy scholarships are awarded exclusively for academy participation.

## Who is eligible?

ACSA regular members who have a commitment to educational quality, student achievement and professional growth, and who can demonstrate a financial need.

## How do I apply?

Follow the procedures outlined below and on the Academy scholarship application form at [www.acsa.org/academies](http://www.acsa.org/academies).

## What is the deadline?

Applications and related materials must be submitted directly to state ACSA, to the attention of Marianne Magalona, by Monday, June 18, 2018. Recipients will be notified in writing by July 9, 2018.

## How are recipients chosen?

An Academy Scholarship Selection Committee comprised of representative Academy Directors will meet and review all applications, résumés, and essays submitted for consideration. Names of finalists will be forwarded to the ACSA Board of Directors.

## What is the scholarship amount?

ACSA provides scholarships in the amount of \$500 per person for recipients chosen by the scholarship selection committee.

## Where does ACSA get the scholarship funds?

Scholarship funding is provided through donations from corporations and organizations that help support ACSA and its members.

## Application criteria

Highest priority will be given to ACSA members whose applications are complete and thoroughly address as many of the following criteria as possible:

1. Commitment to the profession.
2. Demonstrated contribution to the profession
3. Cultural, ethnic or linguistic diversity.
4. Experience working in an urban or rural environment in the professional work setting.
5. Actualizing ACSA's mission and beliefs.
6. Demonstrated interest in understanding and influencing education policy.
7. Providing leadership that enlists and engages others.

## To apply for an ACSA Academy scholarship please:

1. Complete the Academy Scholarship form at [www.acsa.org/academies](http://www.acsa.org/academies) (only one application per member).
2. Include an up-to-date résumé.
3. Carefully prepare an essay addressing each of the following criteria:
  - a. Discuss your present position career goals including the ways that you provide leadership in your professional work setting and within the ACSA organization.
  - b. Identify the academy you would like to attend and discuss how attendance at this academy will enhance your contribution to education.
  - c. Describe your active involvement with ACSA at any of the state, region and/or charter levels.
  - d. Provide a statement that demonstrates your financial need and efforts you have made to obtain funding through other sources.

Do not include additional materials or letters of recommendation.

**Recipients are responsible for all expenses beyond  
the academy scholarship amount.**

## more information?

Contact Marianne Magalona in  
the ACSA Educational Services  
Department at 800.608.ACSA  
or [mmagalona@acsa.org](mailto:mmagalona@acsa.org).



# Clear Administrative Credential Program

## Local programs available throughout California with fall and winter cohorts

ACSA's Clear Administrative Credential Program has an excellent reputation and history of providing superior service and support to new administrators needing to clear their Preliminary Credential. The two-year program is accredited by the California Commission on Teacher Credentialing (CTC) and provides the job-embedded, individualized on-site coaching and flexible options for the professional development you will need to earn your credential.

### Services include:

- Program advisement and placement with a certified leadership coach.
- Individual Induction Plan (IIP) based on the candidate's unique background and job-setting.
- 40-60 hours per year of individualized, on-site, job-embedded coaching around the California Professional Standards for Education Leaders (CPSEL).
- Individualized and flexible professional development opportunities, minimum of 20 hours per year.

Upon successful program completion, recommendation is made to the California CTC for issuance of the Clear Administrative Services Credential.

### More Information?

Contact Joan Ruzic  
at [jruzic@acsa.org](mailto:jruzic@acsa.org)  
or 916.329.3843  
or 800.608.ACSA



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Foundation for Educational Administration

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register online at: **[www.acsa.org/academies](http://www.acsa.org/academies)**